

REFUND REQUEST FORM FOR INTERNATIONAL STUDENTS

PERSONAL DETAILS (all fields must be completed)

Student Name _____ ID Number _____

E-mail _____ Phone _____

Reason for Refund request _____

Amount of Refund request (subject to confirmation by Student Finance Staff) _____

I declare that the information provided on this form is true and correct. I also declare that the refund recipient's details provided on this form are correct and that the refund recipient is the genuine and appropriate person who should receive this refund.

Student Signature _____ Date _____

Receipt of Refund Request Form

Staff Signature _____ Date _____

REFUND FOR OVERPAYMENT (student still studying at Lincoln, staying in NZ on Visitors Visa or completing) In accordance with the International Student Refund Policy, Lincoln University does not refund international tuition fees to a New Zealand bank account, unless there is a refund for overpayment due.

To receive a refund for overpayment, please select one of the following options.

DIRECT CREDIT - Bank account number

Please supply verification of your bank account, such as

- A deposit slip
- A letter from the bank
- Or a screenshot of bank account details (showing bank, account holders name and bank account number)

OTHER - Please specify how and reason why
