

This policy sets out how the University will collect, use, disclose and protect personal information.

4.2 Who does the University collect personal information from?

Lincoln University collects personal information about an individual from:

the individual, when that individual provides that personal information to the University, including via the website, through the enrolment process, through any contact with the University (e.g. telephone call, in person or email), or when the individual uses University services
third parties where the individual has authorised this or the information is publicly available.

Where possible, Lincoln University will collect personal information from an individual directly.

Lincoln University will provide the purposes for which personal information is collected

information; and/or

University is not prohibited from disclosing the information, as described in the Privacy Act.

4.7 Protecting personal information

Lincoln University will take reasonable steps to ensure personal information it holds is protected by appropriate security safeguards to protect against loss and unauthorised access, use, modification or disclosure.

The University recognises that sensitive personal information may be collected and may

